




**Notice of Public Meeting
of the Board of Directors of the
PERMIAN BASIN BEHAVIORAL HEALTH CENTER**

Date of Meeting: December 16, 2025
3:00PM

Notice is hereby given, pursuant to Chapter 551, Texas Government Code, that the Board of Directors of Permian Basin Behavioral Health Center will hold a regular meeting, open to the public, on December 16, 2025, at 3:00 p.m. at 8050 Hwy 191 - MCH Ctr - Room A, Odessa, Texas at which time and place the following items will be considered and acted upon:

- I. Call to order – Mr. Meyers
- II. Comments from public (limit 3 minutes per person) where individuals may address the Board of Permian Basin Behavioral Health Center related to items on the present agenda.
- III. Consent Agenda:
 - a. October 28, 2025 minutes
- IV. Clinical Program Update – Dr. Caples
- V. Project Update
 - a. Construction Review- Chris Hogan/Tania Castaneda
 - b. Licensure/Regulatory
 - i. CEO Appointment – Mr. Meyers
 - ii. State Licensure Update – Gran Shinwar
 - iii. Pharmacy License- Gran Shinwar
 - c. Operations Update
 - i. Approvals- Donna Carter
 1. Approval to award Endpoint to  an
 2.  Approval to implement Cisco Webex Calling and Webex Contact Center for telephony services for PBBHC
 3. Approval to select Rapidscale Vendor to implement Microsoft Azure Virtual Desktop
 - ii. Pre-Opening Governing Board Approval Workplan - Gran 
 - d. Financial/Budget Review – Russell Meyers
 - i. Proforma -Alan Berry
- VI. Plutus Update – Mrs. Castro
- VII. Enfra Contract Terms Review- Melinda Hamm
- VIII. Fundraising Update – Mr. Tippin | Mr. Meyers
- IX. Consider and act on any foregoing matters as may properly come before the meeting.
- X. Adjourn – Mr. Meyers

The Board of Director may go into Executive Session, if necessary, pursuant to the application of Subchapter D, Chapter 551, Texas Government Code, Texas Open Meetings Act, on those matters above in which an exception to the requirement that a meeting be open to the public applies.

Attachment A
Pre-Opening Governing Board Approval Workplan

Approval of Hospital Plans and Policies

- A. Governing Body Bylaws
- B. Org chart Approval
- C. Medical Staff Bylaws
- D. Medical Staff Rules and Regulations
- E. Medical Staff Credentialing/Privileging Plan
- F. Medical Staff OPPE/FPPE Plans
- G. Hospital Plan of Care
- H. Nursing Plan of Care
- I. Utilization Review Plan
- J. Performance Improvement Plan
- K. Risk Management Plan
- L. Infection Control Plans
- M. EOC/EM Plan
- N. Hospital Policies and Procedures
 - 1. General Clinical
 - 2. Nursing
 - 3. Social Services
 - 4. Activities/Expressive Arts Therapy
 - 4. Utilization Management
 - 5. Risk Management
 - 6. HIM
 - 7. Pharmacy
 - 8. Dietary
 - 9. Infection Control
 - 10. Compliance
 - 11. Privacy/HIPAA
 - 12. General Administrative
 - 13. Human Resources
- O. Diet Manual
- O. Formulary
- III. Appointments/Authority statements
 - A. CEO
 - B. CNO
 - C. Medical Director
 - D. Infection Preventionist
 - E. Safety/Security Officer
 - F. Privacy Officer
 - G. Compliance Officer
- IV. Approval of Clinical Contracts and PI Indicators
- Approval of Service Contracts
- V. Mission/Vision/Goals statement

- VI. Approval of Operating & Capital Budget
- VII. Staffing Plan/FTE Grid
- VIII. Liability & Malpractice insurance coverage
- IX. Board Resolution regarding QMPs
- IX. Credentialing/Privileging
 - a. Initial Provisional Appointments
 - Credentialing/Privileging of Active Medical Staff (*insert names*)
 - Privileging of Telemed and Tele-Interpretation Physicians (*insert names*)
 - Credentialing/Privileging Consulting Medical Staff (*insert names*)
 - Credentialing/Privileging of Psychologist (*insert name*)
 - Credentialing/Privileging of Other Allied Staff (*insert names*)
 - b. Approval of abbreviated FPPE process
- X. Board Orientation

Phased Approval Calendar

January – Foundational Governance & Medical Staff Authority (Highest Priority)

Establish legal authority, governance structure, and medical staff framework. These items are prerequisites for medical staff activity, policy implementation, and survey readiness.

Board Actions Requested

- Approval of Governing Body Bylaws
- Approval of Organizational Chart
- Approval of Medical Staff Bylaws
- Approval of Medical Staff Rules & Regulations
- Approval of Medical Staff Credentialing & Privileging Plan
- Approval of OPPE / FPPE Plans
- Approval of Board Resolution regarding Qualified Medical Personnel (QMPs)
- Appointment / confirmation of:
 - Chief Nursing Officer
 - Medical Director
- Approval of Mission, Vision, and Goals

February – Clinical Oversight, Quality, and Patient Safety Infrastructure

Approval of core clinical and safety programs required for patient care, CMS Conditions of Participation, and accreditation survey readiness.

Board Actions Requested

- Approval of Hospital Plan of Care
- Approval of Nursing Plan of Care
- Approval of Utilization Review Plan
- Approval of Performance Improvement Plan
- Approval of Risk Management Plan
- Approval of Infection Control Program
- Approval of Environment of Care / Emergency Management Plan
- Approval of Diet Manual
- Approval of Hospital Formulary

March – Operational Readiness, Policies, Staffing, and Financial Oversight

Confirm organization-wide operational readiness and delegated authority for policy execution.

Board Actions Requested

- Approval of Hospital Policies & Procedures by Category:
 - General Clinical
 - Nursing
 - Social Services
 - Activities / Expressive Arts Therapy
 - Utilization Management
 - Risk Management
 - Health Information Management (HIM)
 - Pharmacy
 - Dietary
 - Infection Control
 - Compliance
 - Privacy / HIPAA
 - General Administrative
 - Human Resources
- Approval of Staffing Plan / FTE Grid
- Approval of Operating and Capital Budget
- Approval of Liability and Malpractice Insurance Coverage
- Appointment / confirmation of:
 - Chief Operating Officer
 - Infection Preventionist
 - Safety / Security Officer
 - Privacy Officer
 - Compliance Officer

Month 4 – Final Appointments, Contracts, and Pre-Opening Validation (If needed)

Final validation of provider appointments, contracts, and performance monitoring prior to opening.

Board Actions Requested

- Approval of Initial Provisional Medical Staff Appointments (named individuals)
- Approval of Credentialing & Privileging of Active Medical Staff
- Approval of Telemedicine and Tele-Interpretation Privileges

- Approval of Consulting Medical Staff Privileges
- Approval of Allied Health Professional Privileges
- Approval of Abbreviated FPPE Process
- Approval of Service Contracts
- Approval of Performance Improvement Indicators
- Board Orientation